Eastern Plumas Health Care

EASTERN PLUMAS HEALTH CARE DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
MINUTES
Thursday, September 25, 2025 at 4:00 p.m.

1. **Call to Order**
   Meeting was called to order at 4:11 p.m.

2. **Roll Call**
   Augustine Corcoran, Board Chair; Gail McGrath, Board Member; Paul Swanson, M.D., Board Member; Linda Satchwell; Board Member; Marcia Hughes, Board Member.

   Staff in attendance: Doug McCoy, CEO; Katherine Pairish, CFO; Megan McCrorey, Director of Ancillary Services; Tracy Studer, Director of Clinics; Max Barroso, Director of Rehabilitation; Lorraine Noble DON; Renee Balderas, ADON; Vanessa Zeigler, ADON

3. **Board Comments**
   None

4. **Public Comment**
   None

5. **Consent Calendar**
   - **Approval of Minutes** – Approval of the minutes from the August 28, 2025 Board of Directors Meeting and the agenda for the September 25, 2025 meeting.
   - **ACTION** – Motion was made by Director McGrath, seconded by Director Swanson to approve the minutes as presented
     Roll Call Vote – AYES: Directors Satchwell, McGrath, Corcoran, Hughes, and Swanson
     Nays: None
   - **Public Comment**: None

6. **Auxiliary Report** — **Gail McGrath**
   No current report provided.

7. **Staff Reports**
   A. **Chief Nursing Officer Report** — **Penny Holland**
   See attached report
   B. **SNF Director of Nursing** — **Lorraine Noble**
   See attached report
   C. **Director of Clinics** — **Tracy Studer**
   See attached report
   D. **Director of Ancillary Services** — **Megan McCrorey**
   See attached report
   E. **Chief Financial Officer** — **Katherine Pairish**
   See attached report

8. **Acceptance of Draft Financials as Presented** Augustine Corcoran
   ACTION: Motion was made by Director Corcoran, seconded by Director Swanson to approve the draft financials as presented.

Roll Call Vote: AYES: Directors Corcoran, Satchwell, Swanson, McGrath, Hughes
Nays: None

Public Comment: None

9. Chief Executive Officer Report — Doug McCoy

OPERATIONAL OVERVIEW:

After lengthy delays in processing from the California Centralized Administrative Branch, both the mobile MRI and temporary Senior Life Solutions applications have been forwarded to the Chico DHS office for final approval. A site survey will be conducted on 9/24 for the SLS project, and we anticipate a similar review to be completed for the MRI location before the end of the month. This final step should result in our receipt of licensure and initiation of services for both programs in October.

Megan McCrorey led the completion of our SRHRP grant application to HCAI requesting approximately $720,000 in grant funding for our seismic compliance planning. Some of the funding requested would reimburse EPHC for expenses incurred over the past two years with the additional funding to be used on materials testing, engineering reports, etc.. We anticipate a decision on the grant to be received before the end of the year. In addition, we have requested an available three-year extension on construction to assist with the management of expenses due to implementation of HR.1.

We have finalized vendor agreements for several key projects to include replacement of the main hospital roof, a new ultrasound for the Radiology Department to replace a 15-year-old unit, the purchase of an ultrasound machine for the ED (through the EPHC Auxiliary), and the general contractor agreement for the CalAIM renovation project. Acquisition of the equipment or initiation of the work scope will begin October 1st.

A review of our cyber and HIPAA security systems was conducted this month with a comparison to the same time period in 2024. The results showed a significant decrease in our level of risk and ongoing fortification of our cyber security network. We thank Cathy Tehee, HIM Director and the ITS security team for their efforts in this accomplishment.

EPHC continues to be active in events supporting community efforts and initiatives. These have included covering the cost for the Rotary fly-in breakfast for all first responders, sponsoring materials for the Pop Warner cheer team, medical supplies for a health mission in Guatemala through our ambulance team member and gift cards for our CalAIM clients. Upcoming we will be hosting the Portola Community Supper event at the Catholic Church on September 24th, the Portola Trunk-or Treat event on October 25th, and providing turkeys for the Thanksgiving-in-a-box program through the Portola Resource Center and Rotary Club which will be our 5th year supporting this event. We are also looking forward to selecting applicants for the Dr. Christopher Stanton scholarship provided through the EPHC Foundation.

As we approach the fall, there have been questions regarding available vaccinations amid pending or changing recommendations from the CDC. Currently EPHC has both the regular and high dose flu vaccines available for staff and the community. RSV vaccine is also available at our clinic locations. This week we received notification that the new COVID vaccine is now available to order, and we will be stocking the clinics upon receipt of our shipment. We continue to monitor the situation at a State and Federal level to eliminate issues related to ordering and dispensing to mitigate barriers to community members.

10. <u>Policies</u>
Public Comment: None.
ACTION: Motion was made by Director Corcoran, seconded by Director Satchwell to approve the policies presented for September.
Roll Call Vote: AYES: Directors Corcoran, Satchwell, Swanson, McGrath, and Hughes
Nays: None

11. <u>Committee Reports</u> Board Members
A. Finance Committee
Director Swanson discussed the Finance Committee review of the revised budget for FY 2025/26. The Finance Committee recommends the operating and capital budget be approved as presented.
ACTION – Motion was made by Director Swanson, seconded by Director Satchwell to approve the operating and capital budget for FY 2025/26
Roll Call Vote: Ayes: Directors Corcoran, Swanson, Satchwell, McGrath, Hughes
Nays: None

12. <u>Public Comment</u>
None.

13. <u>Board Closing Remarks</u>
None

Open Session recessed at 5:19 p.m.

14. <u>Closed Session</u>
A. Pursuant Hearing (Health and Safety Code 32155)
Subject Matter: Staff Privileges

<u>Tele-Radiology</u>
- Schoellerman, Manal M.D. - 2 year

<u>Clinic</u>
- Striet, Cara M.D. - 2 year
- Brooks, Michael - 2 year
- Grant, Elizabeth L.M.F.T. - 1 year
- Coll, Daniel P.A. - 1 year

<u>Emergency Dept.</u>
- Swanson, Paul M.D. - 2 year

B. Public Employee Performance Evaluation (Government Code Section 54957) Subject Matter: *CEO*

15. <u>Open Session Report of Actions Taken in Closed Session</u>
The Board returned at approximately 5:30 p.m.
A: ACTION- The Board unanimously approved a motion to provide staff privileges to all persons listed on agenda item 14.A with Director Swanson abstaining from the vote.
B: No Action taken 14.B

16. <u>Adjournment</u>

Meeting adjourned at 5:30 p.m.